



TOPP KIDS Out Of School Clubs

5918 3rd Street SW

Calgary Alberta T2H 0H8

(E) accounts@toppkids.com

(W) www.toppkids.com

Change of Information Form

Any changes made to your information must be reported to TOPP KIDS via this change form within 30 days of the effective date of change. Section 1 and 6 must be completed in all circumstances.

Section 1: Member Information * *Must be completed.*

Last name of child on file: _____

First name of child on file: _____

School Attending: _____

Section 2: Changing Personal Information

Child Parent Emergency Contact

New Last name on file: _____ New First name file: _____

Address: _____

Phone Number: _____ Email: _____

Section 3: Changing Registration Information

Registration Type

Kindi Club Before & Afterschool Program

Currently: Full Time Part Time Drop In Waitlisted Withdrawal

Changing to: Full Time Part Time Drop In Waitlisted Withdrawal



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Section 4: Changing Subsidy Information

Subsidy Status: I Have Subsidy in Place Waiting For Subsidy
 Subsidy Info Has changed Not Subsidised

Family ID: _____ Child ID: _____

Minimum number of hours: _____ Subsidy Amount Confirmed \$ _____

Start Date: _____ End Date: _____

Please attach any Subsidy Approvals from the Government of Alberta / Canada

Section 5: Changing Fee Payment Information

Kindi Club Before & Afterschool Program

Currently: 1st of the month 15th of the month Split

Changing to: 1st of the month 15th of the month Split

Start Date (month) _____

Please attach an updated PAD Form or post-dated cheques.

Section 6: Signed Confirmation * *Must be completed.*

By checking this box and typing or printing my name, I confirm that all the information in this Change of Information Form and related is true.

Members Name: _____ Date: _____

Program Coordinator Signature: _____ Date: _____

Accounts Office Only

Received Date: _____ Date Change takes effect: _____