



# SUMMER CAMP FEES & PAYMENT POLICIES

CHOOSE YOUR SUMMER CARE  
with our flexible options

SUMMER CAMP PACKAGES

GRADES K - 6

BEST VALUE

## FULL SUMMER

MEMBERS: \$1900 NON-MEMBERS: \$2200

(July 4th, 2021 - August 26th, 2021)  
Access to all days & field trips

CREATE YOUR OWN PACKAGE

## 4 WEEK PACKAGE

\$1000

Choose any 4 weeks. Not available for Non-Members

## INDIVIDUAL WEEK

MEMBERS: \$275 NON-MEMBERS: \$290

## PART - TIME / DROP IN

\$70 / DAY

(+ \$40.00 FOR FIELD TRIP DAYS)

(1-3 days/week max. Monday-Friday)

Drop In registration forms must be complete before the first day. Specific days must be listed in the contract and cannot be changed without a \$10.00 contract change fee. Based on availability, additional days may be added during any week.

Drop ins are more than welcome to attend our weekly field trips if space allows. Summer Camp Coordinators will communicate with drop-in parents regarding the possibility of field trip attendance.

LEADERSHIP CAMP

AMAZING EXPERIENCE!

## LEADERSHIP CAMP TRIP

\$200 / CHILD

PLUS WEEKLY REGISTRATION FEE

Only applicable for children grades 3 and up, signed up to the Leadership and Mentorship programs.

Fees cover care, 4 days / 3 nights, listed included meals, activities and transportation costs. Fees do not include any additional optional charges.

## CAMP T-SHIRTS

\$10

Mandatory for all field trips

## SUMMER CAMP PACK

\$35

T-Shirt, Sunglasses, Water Bottle, Hat, and Bag

APPAREL

## JR. LEADERSHIP SWEATER

\$30

A TOPP KIDS Leadership hoody is available for purchase ONLY for children in our Leadership or Mentor program.

## REGISTRATION FEE

\$50 ANNUALLY

(Charged on July 1<sup>st</sup> separate from care fees. Must be paid before care can begin.)

All Prices are based on individual children. Families with 3 or more siblings are eligible for a 10% Discount on the 3<sup>rd</sup> and subsequent child(ren). Members are families registered as Full and Part Time participants only. All fees are subject to change.

PAD payments are subject to a \$0.15 processing fee / transaction.

No changes or withdrawals can be made once your registration package has been submitted.

Full Summer and Weekly fees include all field trip admission and transportation costs. Fees do not include additional optional food charges such as purchasing snacks at venues or 7-11 runs.



# SUMMER CAMP FEES & PAYMENT POLICIES

## FEES & REFUND POLICIES

### DEPOSITS

Families can choose to have payments come out on either the 1st or/and the 15th of the month. Any payments made between or after these dates are deposited on the next deposit period.

Post dated cheques and PAD Forms are due at time of registration with all signed consent forms.

### EFT OR CHEQUE ACCEPTED ONLY

Cheques must be dated for either the 1<sup>st</sup> or 15<sup>th</sup> of July or August. A \$50 service charge will be collected for all returned checks. EFT Payments are subject to a \$0.15 Transaction Fee

*All fees are non-refundable and non-transferable. No exceptions.*

### APPAREL & REGISTRATION FEE

All charges for ordered apparel and registration fees will be charged on July 1<sup>st</sup>, 2021.

All families are subject to a \$50.00 Registration Fee.

Separate deposits are made for apparel and registration fees and are subject to deposit fees if paying by EFT (\$0.15per transaction). If paying by cheque, separate cheques must be written for each.

### DISCOUNTS

Families with three or more children will receive a discount of 10% on their fees for the third and subsequent siblings. Families with children attending part-time are not eligible for discounts. CBE and CCSD discounts do not apply during Summer Camps.

### SUBSIDIES

The Alberta Family and Social Services Day Care Subsidy is available to families who need assistance to help cover the fees for day care.

### SUMMER SUBSIDIES

School-age summer subsidy rate increase: **During July and August, if a family increases their school-age child's out-of-school care hours, they will receive an increased subsidy.** (The increase is automatic, and your subsidy will return to the regular rate in September.)

To find out if you are eligible, [CLICK HERE](#).

### KINDERGARTEN SUBSIDIES



# SUMMER CAMP FEES & PAYMENT POLICIES

Under the new [federal-provincial child care agreement](#), all parents of children 0 to kindergarten-age (in kindergarten and also attending child care during regular school hours) will pay less for child care through:

- expanded subsidy eligibility with new rates and income thresholds, and/or
- [affordability grants](#) provided directly to child care operators to reduce fees

Eligible families with a combined gross income under \$180,000 a year can receive subsidies to further reduce child care fees based on the income thresholds below. The combined benefits of affordability grants and subsidies should be considered when estimating your new costs.

If you already receive a child care subsidy, you do not need to reapply. If you are not currently receiving a subsidy and meet the eligibility criteria, [apply now](#).

To find out if you are eligible, [CLICK HERE](#).

*Once a subsidy has been granted parents will receive a subsidy approval letter, a copy of which should be emailed to [accounts@toppkids.com](mailto:accounts@toppkids.com) within 2 weeks of registering. It is the parents responsibility to track and ensure their child reaches the minimum number of hours per month needed for a full subsidy payment as every families may be different.*

*All families with subsidies must provide a cheque or sign an EFT form for the difference between the currently approved subsidy allowance and the cost of their monthly fee for each month registered. Any remaining fees will be charged on the 3rd Monday the following month after subsidy amounts are forwarded back to the program. Parents are responsible for paying any remaining fees by the 3rd Friday of that month. Deposit Policy still applies.*

***Please make sure that your subsidy status is changed to the correct TOPP KIDS Program ID -TOPP KIDS Out Of School Club(-Prince of Wales (253 Parkland Way SE) or TOPP KIDS Out of School Club- Summer Camp (1401 Acadia Dr SE, Calgary, AB T2J 4C6) as our camp is a variance of that program; failure to update your subsidy profile may result in non-payments from subsidy. All balances and payments are the responsibility of the parent/guardian to attend Summer Camps and TOPP KIDS programs.***

## **LATE FEES**

*A late fee of \$1 per minute will apply when children are picked up after the closing time of 6.00pm to cover the cost of overtime wages. An exception will be considered in an emergency situation. A similar fee will be charged if children exceed the 10 hours per day recommended by the Alberta Family and Social Services.*



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*A late fee of \$35 will apply if fees are not paid by 6:00pm on the first day. No deductions for absences, vacations or holidays.*

## **NON-PAYMENT OF FEES**

*Leaders will work with families to develop alternate payment arrangements. Long-term default on fees will result in the services of TOPP KIDS being terminated.*

- All payments at TOPP KIDS are due on the 1st or the 15th of the month (whichever date was agreed upon at time of registration). Any payments made after will be considered as a late payment and charged a \$35.00 Late Fee (due the day payment is made).*
- Fees not paid are subject to having the child's enrolment suspended until all fees are paid in full and a \$35 late fee charge.*
- Any fees and fines in arrears must be paid by the first day of the following month or may result in termination of enrolment in the Program.*
- All program fees must be kept current to participate in camp, extra activities, and field trips.*

## **CHANGES, CANCELATIONS, REFUNDS & CREDITS**

*No changes or withdrawals can be made once your registration package has been submitted.*

**\*\*\*Changes can not be made to applications without authorization** from the Summer Camp Coordinator. A returned package must match our onsite record please contact [summer\\_camps@toppkids.com](mailto:summer_camps@toppkids.com) with any changes\*\*\*

***Fees will be payable and will not be refunded or prorated for any reason including non-attendance of children due to COVID-19 or AHS short term closure related to contact tracing, changed work or vacation schedules, sick days, or other non-emergency reasons.***

*All field trips are non-refundable. No exceptions. Space is limited and is available on a first come, first serve basis.*

*TOPP KIDS recognizes that extenuating circumstances exist. For cancellations due to medical illnesses (not including Covid-19 related isolation) or for any other compassionate reason, please apply in writing to [summer\\_camps@toppkids.com](mailto:summer_camps@toppkids.com) (no more than 14 days after the end of the Summer Camp) for a potential credit. (If medical, include documentation).*

*Credits to accounts are approved on a case by case basis.*



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*If a credit is approved, the credit can be used on your account towards any TOPP KIDS Summer Camp or Before & After School Registration/ fee. Please note that this credit note will expire 3 months (90 days) from date of issue.*

## **CLOSURE DUE TO COVID-19**

*If Alberta Health Services mandates a closure of camps or cohorts, we will notify all families as early as possible. If Alberta Health Services deems a cohort quarantine due to a positive case of COVID-19 or being a close contact, there will be no discount or refund for fees.*

*If TOPP KIDS cannot provide service due to staff shortage for more than 72 hours, a credit will be applied to your account in the amount of 50% of the value of the closed period.*

- Calculated by the weekly fee, divided by the number of program days in the week to determine the per day value. The per day value will be divided by 2 and multiplied by the number of days TOPP KIDS is required to remain closed.*
- This discount has no cash value, will not be refunded, and is only available to those families returning to care following the closure.*

If TOPP KIDS is closed due to a Government deemed closure due to rising case numbers, your fees will be credited to your account.

## **CLOSURE DUE TO LACK OF REGISTRATIONS**

Using completed registrations for camp as a guide, Opening Camp will be determined on a minimum of 56 registrations per week needed to operate camps without causing substantial deficits.

Summer Camp has always been a break-even scenario for us, and a passion project for our leaders and company. It's absolutely our favorite time of year, a cornerstone of the TOPP KIDS Brand and we put a ton of work into making it a reality for our families and kiddos.

With that said, we will send all families out an email that will either confirm or cancel the 2021 Summer Camp. Every year we work extremely hard to make camps a possibility for our families. We know that having care is the cornerstone for families getting back to work and are doing everything in our power to make this happen and truly appreciate the support of our community.

This being said, if we do not reach the needed number of registrations we will be forced to cancel our camps.